

The City Of  
**GOSHEN**

# Architectural Control Requirements Check List

P.O. Box 112 Goshen Kentucky 40026 228-2377 Fax 228-4277 Email: info@CityOfGoshen.com

**Bob Thacker**  
Mayor  
Website  
Special Events

**Jeff Mangan**  
City Commissioner  
Finance / Budget  
Code Enforcement

**Robert Hammon**  
City Commissioner  
Street/Public Works  
Snow Removal

**Todd Hall**  
City Commissioner  
Beautification / Parks  
Public Protection

**Paul Warren**  
City Commissioner  
Architectural Control  
Newsletter


**Joyce Morphew**  
City Clerk  
Treasurer

**Submitted by:** \_\_\_\_\_ **Date:** \_\_\_\_ / \_\_\_\_ / \_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** (\_\_\_\_) \_\_\_\_\_

In an effort to help the residents and Committee Members of the City of Goshen expedite requests for construction plans, please fill out this form and return it along with the required supporting documentation to the Architectural Committee for review. **If the items from the checklist are not included, no approval can be given.**

## Documentation

	Requirement		Completed		
	Yes	No	Yes	No	N/A
 <b>County Building Permit</b> (Outbuildings, Deck, Gazebo, New Construction, Additions, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Blueprints</b> (New Constuction or additions)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Line Drawings</b> (Fence, Deck, Patio, etc.)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Formal List of Materials</b> (All)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Attach Documents and any additional comments*

If you need help determining which documentation is needed, please call one of the Committee Members **Monday thru Saturday between the hours of 9:00 AM and 7:00 PM**. Please leave a message if necessary describing as many details of your project as possible and your phone number.

The Committee has up to 30 days to review a project, but will strive to give you an answer as soon as possible. In the event of a major construction or location issue, you may be required to present your plans to the full City Commission for a decision. The City Commission meets the 3rd Monday of every month.

**No metal outbuilding of any type will be approved**

**No construction can begin until approval of the Architectural Committee has been given.**

**Paul Warren**  
**Paul@CityofGoshen.com**  
**(502) 640-6647**

**Approved**  **Not Approved**   
*Check one*

\_\_\_\_\_  
*Signature*

After approval, City Building Permit (Available through the Architectural Committee) will be issued and must be posted during construction. Checks made payable to City of Goshen BP.

Neglecting to receive formal approval could result in removing, repairing or replacing project in violation and subject to a \$50.00 penalty for each violation per day.

## Comments

Large empty rounded rectangular box for comments.

*Architectural Committee Use Only*